



GENERAL TERMS AND CONDITIONS

Definitions

K.I.T. Group GmbH Association & Congress Management is the Professional Congress Organiser ("PCO") of the ISF World Seed Congress 2022, to be held at Palau de Congressos de Catalunya in Barcelona – Spain from 16 to 18 May 2022 (hereafter referred to as the "Congress"). The International Seed Federation (ISF) is a non-governmental, non-profit making organization and originator and owner of the World Seed Congress (WSC). The PCO supports the ISF World Seed Congress 2022 Secretariat and is responsible for the registration services and is hereafter referred to as "K.I.T. Group". ISF and/or K.I.T. Group are referred to each as "Organiser" or all together as "Organisers".

General Terms and Conditions for Registration

These General Terms and Conditions are valid for each attendee registered for the Congress to be held onsite from 16 to 18 May 2022. Any registered person, Delegate, Student, Media Representative, Speaker, Guest, Honorary Life Member, Visitor or Exhibitor is considered an attendee.

Congress Registration

The registration deadlines are as follows:

Registration deadline: **1 December 2021 (12.00 CET) to
10 May 2022 15.00 CET**

On-site registration: **from 14 May 2022, 13.00 CET**

Only fully completed registration forms will be accepted. The registration fee is based on the date of the completed online registration or the receipt of the registration form.

The online registration can be completed by clicking the button "register and pay" which can be found at the end of the online form.

If the maximum attendee capacity is reached, the organisers reserve the right to refuse the registration.

Only members of ISF such as Associate, Affiliate, Ordinary, Tree and Shrub, ISHI-Veg or if you are a member of a National Association in your country can register as Delegates.

To be eligible to register for the Congress, attendees must be at least 18 years old. Attendees may be asked to present an official identity card stating their age.



The registration fee for regular Delegates includes access to the Trading Floor, Exhibition Area and Panels, ISF General Assembly as well as Social Events (Opening Ceremony, Welcome Party, Farewell Get Together).

To register as a Media Representative, please use the online registration platform. There is no registration fee for accredited Media Representatives. Additional Media can be charged of 750 EUR. However, to register as a Media Representative, you must have an official agreement with the Organiser.

Registrations for more than ten persons will be handled separately as a group booking. Please contact the K.I.T. Group Registration Department at isfwsc@kit-group.org. Should the pre-paid amount not be used in full during the pre-registration process, the remaining amount can be used for on-site registration. There will be no refund for badges which were paid for, but not used (according to the deadlines mentioned above). The deadline for group bookings is 9 May 2022. After the group registration deadline, registrations are only possible on-site.

Only fully completed group registration forms as well as fully completed name lists (including the participants full name, individual email and postal address) will be accepted. K.I.T Group cannot be held responsible for double bookings of an individual participant or group made by another company or organisation.

Methods of Payment

Payment is required at the time of registration. It should be made in EUR only, using one of the following methods:

1. Credit card (Visa, Master/Eurocard, and American Express): Attendees should complete the relevant section of the registration form.
2. Bank transfer: Payment is only possible until 2 May 2022 and should be made in EUR to:

K.I.T. Group GmbH Association & Conference Management
Commerzbank AG, Kurfürstendamm 237, 10719 Berlin, Germany

Bank Sorting Code:	100 800 00
K.I.T. Account Number:	0514 0018 02
SWIFT-CODE:	DRESDEFF100
IBAN:	DE23 1008 0000 0514 0018 02
Reference:	Participant number, name, ISF WSC 22

Please note that all transfer costs must be prepaid by the transmitter.

Cheques will not be accepted.



Letter of Confirmation/Payment Receipt

A letter of confirmation/payment receipt will be sent by email once the K.I.T. Group Registration Department has received the fully completed registration form and the related payment. Attendees must present this confirmation/payment receipt at the registration counter as proof of their registration, payment and to pick up their badge.

Letter of Invitation

Individuals requiring an official Letter of Invitation can request one from the K.I.T. Group Registration Department on the online registration platform. To receive a Letter of Invitation, attendees must first register to the Congress and submit payment in full.

The Letter of Invitation does not financially obligate the Congress organisers or any of their related partners in any way. All expenses incurred in relation to the Congress are the sole responsibility of the attendee.

Visa Requirements

It is the sole responsibility of the attendee to take care of his/her visa requirements. Attendees who require an entry visa must allow sufficient time for the application procedure. Attendees should contact the nearest embassy or consulate to determine the appropriate timing of their visa applications.

The organisers will not directly contact embassies and consulates on behalf of visa applicants.

In the event that a visa application is unsuccessful, but was applied for in due time, the registration fee, minus a handling fee of 50 EUR can be refunded. To receive the refund, the official proof from the embassy confirming that a visa could not be granted, must be sent to the K.I.T. Group Registration Department at isfwsc@kit-group.org no later than 28 May 2022.

Registration Name Change

A handling fee of 50 EUR will be charged for every name change to an existing Congress registration. A new registration form for the substitute attendee should be submitted, as well as a proof for the reduced fee if applicable. Name changes will only be accepted until the pre-registration deadline indicating clearly the new and old name. After the pre-registration deadline, all name changes must be carried out on-site.



Lost Name Badge

The name badge must be worn at all times during the Congress. Access to the Congress facilities will not be granted without a proper name badge. If an attendee loses, misplaces, or forgets the name badge, a handling fee of 50 EUR will be charged for a new name badge. Upon handing out a new name badge, the lost badge will become invalid.

Trading Tables

The access to the Reserved and Unreserved Trading Tables will be available on Monday 16 May 2022 11:00-18:00, Tuesday 17 May 2022 08:00-18:00 and Wednesday 18 May 2022 08:00-18:00. The Trading Tables are located at the Congress venue, Palau de Congressos de Catalunya, on Level 0, Level -1, and in the Garden of the Fairmont Resort.

No branding is allowed on the Trading Floors and it is not permitted to assemble Trading Tables.

Modification of the Congress Programme

The conference programme is published as an indication only and may be subject to modification at any time in terms of time, location, theme, and content (in particular to the programme schedule, the appointment and/or selection of speakers, the technical environment, programme duration, etc.) The attendee has no claim to the staging of a particular speaker and/or event, to a particular event duration or to the provision of a particular content. Changes to the programme do neither constitute a right of withdrawal nor refund claim on the part of the persons registered, provided the character of the event as a specialist event in the specified subject area is not affected by the changes.

Registration Cancellation Policy

Notification of cancellation must be made in writing and sent to the K.I.T. Group Registration Department by email at isfwsc@kit-group.org. The notification must include all the relevant information regarding the bank account to which a possible refund may be remitted. This doesn't include incidental costs for hotels, flights or anything.

Registration Cancellation Policy for Delegates, Exhibitors and Additional Booth Staff
If the written notification of cancellation is received on or before 11 March 2022 a handling fee of 50 EUR per person will be deducted from the refund. For cancellations received between 11 March and 22 April 2022 50% of the total amount will be deducted from the refund. No refunds will be made for no shows and cancellations received after 22 April 2022.

Refund requests will be processed after the Congress only. They must be made in writing and sent to the K.I.T. Group Registration Department by email.



Credit will not be given for unattended events or early termination of attendance.

Same applies for cancellation of additional sessions and orders (Golf Tournament, Trading Tables, Private Meeting Room).

Cancellation of the Congress, Force Majeure

In the event that the Congress cannot be held or is postponed due to events beyond the control of the organiser and/or K.I.T. Group (force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the organiser and/or K.I.T. Group, neither the organiser nor K.I.T. Group can be held liable by attendees for any damages, costs, or losses incurred, such as transportation costs, accommodation costs, financial losses, etc.

Under these circumstances, the organiser or – on behalf of the organiser – K.I.T. Group reserve the right to either retain the entire registration fee and to use it for a future congress, or to reimburse the attendee after deducting costs already incurred for the organisation of the congress and which could not be recovered from third parties.

Covid-19 Regulations: Cancellation of Congress, Cancellation of Participation

If the Congress is cancelled due to the currently valid regulations, laws, ordinances and other decrees that apply in connection with the containment of the SARS-CoV-2 (COVID-19) coronavirus containment ("COVID-19 Regulations"), extending beyond the date of the event, each registered and fully paid participant will receive a refund of the respective fee paid. The refund will be made in accordance with the procedure described in the section above on "Cancellation of the Congress, Force Majeure."

In the event of an attendee's cancellation of participation due to the above mentioned Covid-19 regulations in force at the time of the event, the reversal shall be governed by the principles set out in the above Registration Cancellation Policy section, with the proviso that the participant shall be refunded his/her participation fee irrespective of the time of cancellation, subject to a processing fee of EUR 50.

Hygiene and safety regulations / house rules

Attendees are obligated to inform themselves in advance of their participation in the Congress about the currently valid regulations, laws, ordinances and other decrees that apply in connection with the containment of the SARS-CoV-2 (COVID-19) coronavirus containment ("COVID-19 Regulations"), and to comply with them. In addition, attendees are required to comply with the hygiene and safety measures and/or concept enacted by the Congress organisers.



In view of the dynamic development of the coronavirus, the attendees acknowledge that the organizer is entitled to adapt the hygiene and safety measures to the current legal situation at any time and that attendees are obligated to inform themselves continuously about any changes, in particular about the hygiene and safety concept of the Congress, in particular via the Congress website.

If COVID-19 regulations in force at the time of the event stipulate that the persons participating in the event have been negatively tested for infection with the SARS-CoV-2 coronavirus, have been vaccinated, or must meet other requirements in this regard, attendees are required to adhere to these regulations and to the guidelines set forth by the organizer in this context (e.g. presentation of proof of personal access authorization).

By entering the event premises, each participant accepts the house rules of the Congress premises, which can be viewed at the registration counter. The attendee is aware that the consumption of food and beverages brought to the event is not permitted.

Sharing and Data Protection of Contact Details

During the registration process and the execution of the Conference the personal data of each attendee is processed. All personal data will be processed in accordance with the applicable data protection regulations, in particular the General Data Protection Regulation GDPR (Regulation (EU) 2016/679) and the German Federal Data Protection Act (BDSG).

Personal data will not be forwarded to a third party unless in accordance with Art. 6 Sec. 1 lit a-f GDPR: (a) express consent, (b) performance or conclusion of a contract, (c) fulfilment of a legal obligation, (d) protection of vital interests of the data subject or another natural person, (e) public interest or exercise of official authority, (f) legitimate interest of the data controller and balancing of interests.

In the course of participation in the congress, personal data may be processed by companies based in third countries outside the European Union. The attendee consents to such data processing insofar as it is necessary for his participation and the full use of the congress services.

As some Congress Exhibitors may use the Lead Capture Technology, attendees can use their name badge like a business card with them to communicate their complete contact details. In this case you decide to whom you provide your data. Please note that offering your badge to be scanned at an exhibition stand and/or at the entrance to a satellite symposium implies your acceptance that the respective company receives your complete contact details from the organisers and may contact you, using the data.



Personal data of each participant can be shared via the Delegates and Exhibitors list in the case of each participant having agreed to be part of this list.

For further details on data processing, your rights about information and access to personal data and how to contact the Data protection officer, please refer to the [privacy policy](#).

Intellectual Property Rights

All content (trademarks, brands, copyrights, etc.) displayed at the Congress remain the property of their respective owners and are used for identification purposes only. The content and compilations published on the event website and/or related websites are subject to the applicable copyright laws. The reproduction, editing, distribution, sharing and/or any kind of exploitation outside the limits of the applicable copyright laws require the written consent of the respective author and/or creator.

Downloads and copies of information, documents, files, presentations, and other content shared are only permitted if explicitly marked and solely for private use. The commercial use of content is prohibited without the consent of the author/creator. Insofar as the content on the event platform website has not been created by the organiser, the copyrights of third parties will be observed. Contributions of third parties are marked as such on the event platform website. Should a copyright infringement nevertheless occur, the organisers require a corresponding notice. The relevant content will then be removed immediately.

Film, photo and video recordings

The attendee understands that the organiser will create image, film and audio recordings related during the Congress for educational purpose. This material can be shared and published within public reporting or used in social networks (Facebook, Twitter, LinkedIn, Instagram, YouTube) about the event without entitlement to remuneration. The attendee explicitly gives her/his consent to the use of her/his images, voices and other content captured at the event for publications and communications relating to the event according to the effective law. In this respect, the attendee waives any remuneration and will not assert any claims for remuneration whatsoever. The attendee can withdraw her/his consent at any time by contacting the Congress Secretariat via email to isfwsc@kit-group.org.

Liability

The Congress organisers shall be held liable in the framework of a duty of care as a respectable businessman according to statutory provisions. The liability of the Congress organisers - for whatever legal reason - shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The attendee shall take part in the Congress at his/her own risk.



Oral agreements shall not be binding if these have not been confirmed in writing by the Congress organisers.

Applicable law, place of jurisdiction

German law shall apply to the exclusion of the UN Sales Convention. As far as legally permissible, Berlin is agreed as place of jurisdiction.

Requirement of written form

Oral agreements have not been made. Changes and/or additions to these terms and conditions must be made in writing to be effective. This also applies to the waiver of the requirement of the written form.

Severability clause

Should individually provisions of these General Terms and Conditions of Business be and/or become invalid and/or impracticable, the remaining provisions shall not be affected thereby. Rather, the parties undertake to replace the ineffective and/or impracticable provisions with legally valid and/or practicable provisions which correspond to the ineffective and/or impracticable ones in economic terms. This also applies to any loopholes.

Right of modification

K.I.T. Group may make changes and/or additions to these General Terms and Conditions at any time. The attendees will be informed of such revisions from time to time.

If the changes and/or amendments concern essential parts of the contract and if the rights of the attendees are substantially changed as a result, each attendee with an existing and paid registration will be informed separately with the possibility of consent.

Legal status as of 22 November 2021